



## TOWNSHIP OF FARADAY LANDFILL SITE ATTENDANT JOB DUTIES

- Maintain and operate the landfill site in accordance with the certificate of approval issued by the MOE guidelines, including required paperwork.
- Preparation of tipping fee invoices and collection of tipping fees from members of the public
- Maintenance of land, buildings, fences, ditches and culverts
- Patrol property on regular basis to make sure no ditches are blocked and culverts are running freely
- Garbage found at gate to be taken to landfill site and put in with the rest of the garbage
- Garbage found in wrong place (ie; garbage in scrap pile or metal cans in burn pile) to be removed and put in proper place
- Operating and regular maintenance of the landfill site equipment (ie; oil changes; filters; belts; minor adjustments; fuel up etc.)  
Equipment includes: backhoe/loader; truck; landfill compactor etc.  
Daily Maintenance Manual on the landfill site equipment to be kept up to date and any problems reported to municipal office
- Checking vehicles entering the landfill site for Landfill Site Cards and ensure proper sorting and disposal by the public
- Enforcement of Mandatory Clear Garbage Bag Program (to ensure that there are no recyclables in the clear bags)
- Covering landfill site a minimum of once a week with appropriate cover material
- Burning of brush pile on days the landfill site is closed, or when two attendants are on duty
- Ashes from the burn pile, once they have cooled down and there is no danger of re-ignition, shall be disposed of in the operating area of the landfill site and covered with the normal waste
- Loose garbage to be kept picked up at all times
- Waste site to be packed and pushed in on Thursday, when site is not open to the public
- Making note of needed supplies (ie; gas; oil; filters; etc.) and report to municipal office to obtain approval to order and/or pick-up
- Endure laborious tasks for long periods of time
- Good physical condition required for manual labour duties
- Look after recycling bins (keeping them packed down with backhoe; etc.)
- Make arrangements to have recycling bins picked up (Mondays or as required)