



Committee of Adjustment-Terms of Reference

MANDATE & RESPONSIBILITIES

The Committee of Adjustment is a quasi-judicial tribunal that hears applications for minor zoning variances and land severances. To make informed decisions, the Committee members are expected to:

- Review materials filed with each application;
- Conduct site inspections of the subject property to assess the impacts the proposal may have on the surrounding area; and
- Attend and participate at all public hearings.

The Committee is a local board of the Township. It conducts itself in accordance with the Township of Faraday's Zoning By-Law, Hastings County's Official Plan, and the Planning Act.

BOARD SIZE AND COMPOSITION

The Committee of Adjustment consists of three (3) citizen members.

PROPERTY STANDARDS COMMITTEE CHAIR

The Committee of Adjustment elects a Chair from among its members.

ELIGIBILITY REQUIREMENTS

Committee members shall be 18 years of age, a Canadian Citizen, a resident of the Township of Faraday and hold a valid Ontario Driver's Licence. Members must pass a Criminal Reference check before being appointed.

A member of the Committee of Adjustments cannot act as an agent for applicants before the Committee, and would be required to resign from the Committee of Adjustment before doing so.

QUALIFICATIONS

Members of the Property Standards Committee are to:

- Demonstrate a strong interest in the complexities and challenges of planning matters;
- Bring a strong understanding of the community in the Township of Faraday;
- Have knowledge in one or more areas of: law, planning, architecture, government, economic development, community development, land development, or citizen advocacy; and
- Demonstrate decision-making, communication, and mediation skills to facilitate an open and fair hearing process.

MEETINGS

Meetings are held as required.

REMUNERATION

Committee Members are paid \$50 per meeting and mileage shall be paid for attending meetings at a rate of \$0.53 per km.