



**THE CORPORATION OF THE TOWNSHIP OF FARADAY**

**REQUEST FOR QUOTATION**

**REVIEW OF FIRE SERVICES TO DETERMINE  
BEST PRACTICES THAT WILL PROVIDE THE  
COMMUNITY WITH EFFICIENT SERVICE DELIVERY  
AND COST EFFICIENCIES**

**REQUEST FOR QUOTATION #A01-2021**

**Will be received at the Township of Faraday Municipal Office, 29860A Hwy 28 S.,  
Bancroft, Ontario, K0L 1C0 or email [d.switzer@faraday.ca](mailto:d.switzer@faraday.ca) until:**

**WEDNESDAY MARCH 31, 2021 AT 10:00 A.M.**

**Lowest or any RFQ Not Necessarily Accepted**

**For Further Information Please Contact:  
Mrs. Dawn Switzer, Clerk (613) 332-3638  
Township of Faraday  
29860A Hwy 28 S  
Bancroft, Ontario K0L 1C0**

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**Township of Faraday**  
**Request for Quotation # A01-2021**  
**Review of Fire Services**

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**REQUEST FOR QUOTATION**

**TO:** Township of Faraday  
29860A-B Hwy 28 South  
Bancroft, Ontario K0L 1C0

**REFERENCE NO:** **A01-2021**

**DATE:** **SUBMISSION OF THIS QUOTE REQUIRED BY MARCH 31, 2021 AT 10:00 A.M.**

**ATTENTION:** Dawn Switzer  
Clerk-Treasurer

**PROJECT:** Review of Fire Services

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**OBJECTIVE:**

The objective of the project is to review the Township of Faraday's fire services with the goal of determining best practices that will provide the community with efficient service delivery and cost efficiencies.

**DESCRIPTION:**

The Township of Faraday will retain an independent third party to conduct a service delivery modernization of its fire services.

The scope of the review will include the following;

- Fire Station facility conditions;
- Equipment and maintenance procedures;
- Responses;
- Capital Assets;
- By-law establishing and regulation of fire department;
- Ensure volunteer firefighters and department as a whole are following rules and regulations set out by the Ontario Fire Marshals Office.

**INDEPENDENT THIRD-PARTY REVIEWER'S REPORT**

The Township of Faraday will retain the independent third-party reviewer to compile the findings and recommendations in a report.

The report will summarize the reviewer's preliminary findings and recommendations for cost savings and improved efficiencies. The report will be submitted to the Township of Faraday in PDF format to be published on its website by May 3<sup>rd</sup>, 2021.

The report will summarize the reviewer's findings and identify specific, actionable recommendations based on the analysis and findings that aim to identify cost savings and improved efficiencies.

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**Township of Faraday  
Request for Quotation # A01-2021  
Review of Fire Services**

**BIDDER'S RESPONSIBILITIES:**

- 1. The successful Bidder shall provide the Township of Faraday with a Certificate of Insurance indicating coverage for the period working for the municipality for General Liability for a sum of at least Two Million Dollars (\$2,000,000.00) with the Township of Faraday added as an additional insured with a 30 day notice of cancellation.**
- 2. The successful Bidder shall provide the Township of Faraday with a "Certificate of Clearance" from Workplace Safety and Insurance Board or a Letter of Exemption for independent owner / operators.**

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**The Lowest or any Request for Quotation or Any Part of Any Request For Quotation Not Necessarily Accepted.**

**The undersigned has read, understands and acknowledges all terms, conditions, and specifications contained in this Request for Quotation document:**

**TOTAL COST FOR REVIEW OF FIRE SERVICES**

**\$** \_\_\_\_\_

\_\_\_\_\_ **dollars** \_\_\_\_\_ **cents**

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **FAX #:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**NAME AND POSITION  
OF PERSON SIGNING:** \_\_\_\_\_

**(Please Print)**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**"I have the authority to bind the Corporation/  
Company/ Partnership"**